



Lawrence County Council of Community Services Information & Referral Services

Agency/Organization:	PA CareerLink® Lawrence County
Program(s):	Labor Exchange Programs (PREP, Veteran Programs, Trade Act Programs); Training Programs(for dislocated workers, income-eligible and/or disabled individuals, and youth); GED and Computer Classes; Job Preparation/Resume Workshops; Referrals to Community Agencies for Supportive Services and Information
Site Address(es):	102 Margaret Street New Castle, PA 16101
Mailing Address:	102 Margaret Street, New Castle, PA 16101
Executive Director:	Eileen Borelli, CareerLink® Administrator
Phone:	(724) 656-3165 ext. 221
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Office Hours:	Mon, Tues, Wed, Fri. 8:30 a.m. – 4:30 p.m. Thurs. 10:00 a.m. – 4:30 p.m.
Program(s) Contact(s):	Eileen Borrelli, CareerLink® Administrator Ken Jasper, Bureau of Workforce Development Partnership (BWDP) Jacqueline Patton, Office of Vocational Rehabilitation (OVR) Marcia Anderson, Lifelong Learning Choices (LLC) Dan Kossack, West Central Job Partnership (WCJP) Jan Mancino, Lawrence County Community Action Partnership (LCCAP) Jodie Peluso, Lawrence County Department of Public Welfare (DPW)
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Area(s) Served:	Mainly Lawrence County; also surrounding counties in PA and OH
Website Address:	www.pacareerlink.state.pa.us
Eligibility Requirements:	“Each program or service has it’s own eligibility requirements. All customers are encouraged to enroll on the website for services.”
Population Served:	Employers, Job Seekers (Unemployed , Underemployed, and those seeking better jobs)
Statement of Services:	One Stop Service Plan
Mission Statement:	To provide services and information to Job Seekers and Employers in an ever-changing workforce sustaining and encourage economic development and growth within Lawrence County.

Brief Overview of Services/Programs:

Job Seekers Services including:

- Current Job Openings
- Labor Market Information
- General Education Development (GED) Classes
- Career Counseling
- Classroom Training*
- On-the-Job Training*
- Subsidized Employment Contracts*
- Resume and Application Workshops
- Job Search Networking Workshops
- Basic Computer Classes
- Employer Interviews
- Services for Veterans
- State Civil Service Information
- Information on Public Assistance Eligibility
- Youth Training Programs
- WIN (Worldwide Interactive Network) Instruction
- WorkKeys (National Job Readiness Credential Assessment)

*Must meet eligibility requirements

Employer Services including:

- Employee Recruitment
- Labor Market Information
- Proficiency Testing*
- Compute-a-Match Assessment*
- WorkKeys (National Job Readiness Credentialing)*
- Screening Services
- Meeting Room Rentals*
- Tax Credit Information
- Federal Bonding Program
- Interview Coordination Services, and More!

*Fee for services